

# Board of Fire Commissioners

Fire District #2

Township of South Brunswick

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Regular Meeting  
Third Monday at 7:30 P.M.  
Monmouth Junction Fire House

P.O. Box 114  
Monmouth Junction, N.J. 08852

## ***RE-ORGANIZATION MEETING***

### ***AGENDA***

***March 3, 2015***

***7:30 PM***

- 1. Call to Order and Pledge of Allegiance***
- 2. Notice of Compliance***

This meeting is being held in compliance with the Public Law Meeting Notice of the Public Laws of 1975. Notice of this meeting was given by way of annual notice filed with the Township Clerk, The South Brunswick Post, The Home News & Tribune and posted on the bulletin board of the South Brunswick Township Municipal Building, March 2014.
- 3. Election Results***
- 4. Swearing In of Newly Elected Commissioners***
- 5. Roll Call***
- 6. Election of Officers***
- 7. Old Business***
- 8. New Business***
  - A. Resolution #15-02, Authorizing Award of Contract Relative to Physicals for Firefighters
  - B. Resolution #15-03, Authorizing Award of Contract for Insurance Coverage
  - C. Resolution #15-04, Authorizing Appointment of Official Fire Company
  - D. Resolution #15-05, Authorizing Appointment of Official First Aid Squad
  - E. Resolution #15-06, Authorizing Approval and Payment of Claims
  - F. Resolution #15-07, Authorizing the Award of a Non-Fair and Open Contract for Legal Services
  - G. Resolution #15-08, Designation of Official Newspapers for Publications for the 2015-2016 Year
  - H. Resolution #15-09, Adoption of Cash Management Plan
  - I. Resolution #15-10, Authorizing Regular Meeting Schedule 2015-2016 Year
  - J. Resolution #15-11, Authorizing Annual Salary for Members of the Board of Fire Commissioners
  - K. Resolution #15-12, Designating Surety Bonding for Commissioners
  - L. Resolution #15-13, Authorizing Appointment of Auditor 2015-2016 Year
  - M. Resolution #15-14, Authorizing Award of Contract Relative to Property Maintenance at Station 20 and 21
  - N. Resolution #15-15, Authorizing Award of Contract Relative to Purchase of Hurst Rescue Equipment
- 9. Public Comment***
- 10. Adjournment***

*approved  
3-16-15*

RE-ORGANIZATION MEETING  
SOUTH BRUNSWICK TOWNSHIP  
BOARD OF FIRE COMMISSIONERS – DISTRICT #2  
March 3, 2015

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order by Vice-Chairman Smith at 7:30 pm followed by a salute to the flag.

**2. NOTICE OF COMPLIANCE**

Vice-Chairman Smith read the Public Laws Meeting Notice of the Public Laws of 1975.

**3. ELECTION RESULTS**

Comm. Potts reported that a total of 55 votes were cast for the Fire District elections on February 21<sup>st</sup>; 52 voters at the polls plus 3 absentee ballots.

Comm. Potts reported that the candidates on the ballot received the following votes: Justin Rogers received 21 votes; Charles Spahr received 29 votes; and Douglas Wolfe received 47 votes.

Comm. Potts reported that a total of 55 votes were cast in favor of the budget with none opposed.

**4. SWEARING IN OF NEWLY ELECTED COMMISSIONERS**

Comm. Potts gave the oath of office to Charles Spahr and Douglas Wolfe, who were re-elected to the office of Fire Commissioner each for a three-year term.

**5. ROLL CALL**

Present:       Comm. Potts  
                  Comm. Smith  
                  Comm. Spahr  
                  Comm. Wolfe  
                  Comm. Young

**6. ELECTION OF OFFICERS**

The nominations for office were opened by Comm. Potts.

Comm. Potts nominated Comm. Spahr for Chairman, seconded by Comm. Wolfe. Comm. Young closed the nominations for Chairman, seconded by Comm. Wolfe.

Comm. Potts nominated Comm. Smith for Vice-Chairman, seconded by Comm. Young. Comm. Wolfe closed the nominations for Vice-Chairman, seconded by Comm. Potts.

Comm. Spahr nominated Comm. Potts for Secretary, seconded by Comm. Wolfe. Comm. Wolfe closed the nominations for Secretary, seconded by Comm. Spahr.

Comm. Wolfe nominated Comm. Young for Treasurer, seconded by Comm. Spahr. Comm. Potts closed the nominations for Treasurer, seconded by Comm. Wolfe.

Comm. Spahr made a motion to cast the ballot for those nominated, seconded by Comm. Potts. By a voice vote all voted in affirmative.

## **7. OLD BUSINESS**

There was no old business to discuss.

## **8. NEW BUSINESS**

Prior to discussing the resolutions under New Business, Comm. Potts reported that minor changes were made to some of the resolutions as approved in previous years; the start time of the meetings listed in Resolution #15-10 was changed from 7:30 pm to 7:00 pm; and the title of Resolution #15-07 was changed. Comm. Potts further reported that the list of contracts to be published in the designated newspapers will be updated to include the purchase of Hurst rescue equipment as awarded in Resolution #15-15.

- A. Resolution #15-02, Authorizing Award of Contract Relative to Physicals for Firefighters
- B. Resolution #15-03, Authorizing Award of Contract for Insurance Coverage
- C. Resolution #15-04, Authorizing Appointment of Official Fire Company
- D. Resolution #15-05, Authorizing Appointment of Official First Aid Squad
- E. Resolution #15-06, Authorizing Approval and Payment of Claims
- F. Resolution #15-07, Authorizing the Appointment of Attorney for the 2015-2016 Year
- G. Resolution #15-08, Designation of Official Newspapers for Publications for the 2015-2016 Year
- H. Resolution #15-09, Adoption of Cash Management Plan
- I. Resolution #15-10, Authorizing Regular Meeting Schedule for the 2015-2016 Year
- J. Resolution #15-11, Authorizing Annual Salary for Members of the Board of Fire Commissioners
- K. Resolution #15-12, Designating Surety Bonding for Commissioners
- L. Resolution #15-13, Authorizing Appointment of Auditor 2015-2016 Year
- M. Resolution #15-14, Authorizing Award of Contract Relative to Property Maintenance at Stations 20 and 21
- N. Resolution #15-15, Authorizing Award of Contract Relative to the Purchase and Installation of Hurst Rescue Equipment

Comm. Smith made a motion to approve Resolution #'s 15-02 through 15-15, seconded by Comm. Young.

Roll call: Comm. Potts - yes, Comm. Smith - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes.

Comm. Young made a motion to provide a copy of Resolution #15-11 to the Township Clerk, seconded by Comm. Wolfe.

Roll call: Comm. Potts - yes, Comm. Smith - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes.

Coordinator Smith reported that he received an email from the Township Clerk asking for an updated list of Commissioner's names and email addresses, which he provided. Coordinator Smith further reported that the Township Clerk is in the process of creating the database for the 2015 financial disclosures which should be sent out by the end of March and are due by April 30<sup>th</sup>.

**9. PUBLIC COMMENT**

No one from the floor desired to address the Board.

**10. ADJOURNMENT**

Comm. Young made a motion to adjourn seconded by Comm. Smith and by a voice vote all voted in affirmative. Meeting adjourned at 7:43 pm.

Respectfully Submitted,

Scott Smith, Fire District Coordinator

TO BE TORN OFF BY THE CLERK

NO.

ELECTION BALLOT

FIRE DISTRICT NO. 2 SOUTH BRUNSWICK TOWNSHIP

FEBRUARY 21, 2015

To vote for any person whose name appears, mark a cross ( x ) or a check (✓) with ink or a lead pencil in the square to the left of the name of such person.

VOTE FOR TWO PERSONS EACH FOR A THREE YEAR TERM

21
29
47

JUSTIN ROGERS

CHARLES SPAHR

DOUGLAS WOLFE

WRITE IN CANDIDATE \_\_\_\_\_

WRITE IN CANDIDATE \_\_\_\_\_

APPROPRIATIONS

VOTE YES OR NO ON THE FOLLOWING

If you favor the appropriation printed below make a cross ( x ) or a check ( ) in the square to the left of the word YES. If you oppose the appropriation printed below mark a cross ( x ) or a check (✓) in the square opposite the word NO

55

YES

SHALL THE BOARD OPERATE FOR THE YEAR 2015

NO

WITH THE AMOUNT TO BE RAISED BY TAXATION

OF \$ 900,718.00.

Board of Fire Commissioners  
Fire District #2  
Township of South Brunswick

# Oath of Allegiance

I, CHARLES SPAHR do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this state, under the authority of the people.

I do further solemnly swear (or affirm) that I will impartially and justly perform all the duties of the office of FIRE COMMISSONER according to the best of my ability.

Charles A Spahr

Address 666 RIDGE ROAD

MONMOUTH Jct. NJ 08852

Sworn and subscribed before me this  
3rd day of March, 2015

Roger S. Potts / Secretary

Board of Fire Commissioners

Fire District #2

Township of South Brunswick

# Oath of Allegiance

I, DOUGLAS WOLFE do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this state, under the authority of the people.

I do further solemnly swear (or affirm) that I will impartially and justly perform all the duties of the office of FIRE COMMISSIONER according to the best of my ability.

Douglas A Wolfe

Address 610 RIDGE ROAD

MONMOUTH JCT. NJ 08852

Sworn and subscribed before me this  
3rd day of March, 2015

Roger D. Pott / Secretary

THE COMMISSIONERS OF FIRE DISTRICT No. 2 IN THE TOWNSHIP  
OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX

Resolution #15 - 02

AUTHORIZING AWARD OF CONTRACT RELATIVE TO PHYSICALS FOR  
FIREFIGHTERS

WHEREAS, it is necessary to provide physicals for firefighters: and

WHEREAS, various proposals have been secured concerning the providing  
of these services: and

WHEREAS, the FIRE DISTRICT has determined it is appropriate to award  
a contract to Access Health Systems.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire  
District No. 2 in the Township of South Brunswick, County of Middlesex, as  
follows

(1) An award of contract is hereby made to Access Health Systems for  
the providing of the services referenced pursuant to the proposal submitted.

I do hereby certify the foregoing is a copy of a resolution passed by the Fire  
Commissioners Fire District # 2, South Brunswick Township at a meeting  
held on the 3<sup>rd</sup> day of March 2015.

  
\_\_\_\_\_  
Roger S. Potts / Secretary



THE COMMISSIONERS OF FIRE DISTRICT No2 IN THE TOWNSHIP OF SOUTH  
BRUNSWICK TOWNSHIP, COUNTY OF MIDDLESEX

RESOLUTION # 15-03

AUTHORIZING AWARD OF CONTRACT FOR INSURANCE COVERAGE

WHEREAS, The Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, have determined that it is necessary to secure various insurance coverage pursuant to the documentation attached hereto and made a part hereof; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, sets forth various exceptions to competitive bidding and specifically in subsection (1) (m), it is provided that insurance, including the purchase of insurance coverage and consultant services, as such an exception to competitive bidding, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-2(7) defines extraordinary, unspecifiable services as services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, and it is clear, therefore, that insurance clearly qualifies as an extraordinary, unspecifiable service, and it is, therefore, not subject to the requirements of competitive bidding; and

WHEREAS, the Commissioners did further determine that it is not reasonable, under the present circumstances, and was, in fact, not possible to receive various quotations relative to the insurance coverage and consultation services to be provided hereunder as the requirements of N.J. A. C. 5:30-14.2 (B) (4) (i) and (ii) could not be satisfied under the present circumstances: and

WHEREAS, the subject resolution providing for the award of the subject contract for insurance coverage to be provided and the notice of award of said contract shall be available for public inspection: and

WHEREAS, the Local Contracts Law, N.J.S.A. 40A:11-5 (1) (a) (ii) provides that a notice of award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract; and

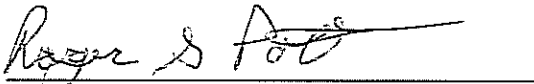
WHEREAS, the specific insurance coverage to be provided is as per the attached proposal submitted by VFIS with the Commissioners providing payment for the premiums due thereon pursuant to dictates of N.J.S.A. 40A:14-37.

NOW THEREFORE be it RESOLVED by the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) VFIS is hereby awarded a contract relative to the providing of insurance coverage as a more specifically detailed in the documentation attached hereto and made a part hereof, for a total price per the attached Schedule A. This insurance coverage shall be provided in accordance with those terms and conditions as previously agreed to between the Commissioners and VFIS.

(2) By execution of this resolution, it is certified by the Treasurer of the Commissioners that funds have been provided for or will be available for payment of services to be provided hereunder.

I do hereby certify the forgoing is a copy of a resolution passed by the Fire Commissioners Fire District No.2 South Brunswick Township at a meeting held on the 3rd day of March 2015.

  
\_\_\_\_\_  
Roger S. Potts / Secretary

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**Verizon Message Center**

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Wednesday, Feb 18 at 2:15 PM

**From:** "Pamela A. Brown" <pbrown@vfis.com>  
**To:** ""rfishing6@verizon.net"" rfishing6@verizon.net  
**Cc:** ""ssmith@mjvfd.com""  
**Subject:** Annual Premiums / South Brunswick BOFC Dist. #2 & Monmouth Jct. VFD #1

South Brunswick BOFC Dist. #2 & Monmouth Jct. VFD #1 / C05923

Dear Roger,

Hi. As requested in the phone message you left for me attached please find a summary of coverage for you Accident & Sickness and Property & Casualty policies and the annual premiums as requested.

**Group Life Policy Term 1/1/15-1/1/16 \$9,337.27 (copy of the quarterly invoices attached)**

**Travelers Workers Comp. Policy Term 2/1/15-2/1/16 \$24,030.00 (before annual audit & any changes in costs)**

**Special Risk Policy Term 9/30/14-9/30/15 \$591.00**

**VFIS Accident & Sickness Policy Term 2/1/15-2/1/16 \$4,612.00 (Summary of Coverage attached)**

**VFIS Property & Casualty Policy Term 2/1/15-2/1/16 \$32,159.86 (Summary of Coverage attached)**

Please be sure to let me know if you need anything else. Thank you, and sorry I missed your call.

Sincerely,



**Pamela A. Brown | NJ Office Manager**

VFIS of NJ

67 Beaver Avenue Corbit Building | Annandale, NJ 08801

800.233.1957 | D: 717.741.7966

[Website](#) | [Email](#)



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Confidentiality Notice: The information contained in this communication, including all attachments, is legally protected information, confidential or proprietary information, or a trade secret intended solely for the use of the intended recipient. The information may also be subject to legal privilege. If you are not the intended recipient, you are hereby notified that any use, disclosure, dissemination, distribution, forwarding, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the sender by reply Fax or e-mail stating the communication was "received in error" and delete or destroy all copies of this communication, including all attachments.

THE COMMISSIONERS OF FIRE DISTRICT NO.2  
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 15-04

Authorizing Appointment of Official Fire Company

WHEREAS, there exists a need for fire protection for the residents of Fire District No.2; and,

WHEREAS, funds are available or will become available for this purpose; and,

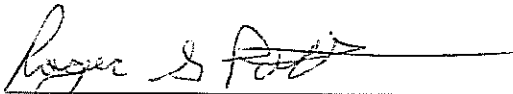
WHEREAS, the Local Public Contract Law allows that a Board of Fire Commissioners may enter into a contract without competitive bids.

NOW THEREFORE be it RESOLVED on this 43rd day of March 2015 by the Board of Fire Commissioners Fire District No. 2 in the Township of South Brunswick, as follows.

(1) That the Commissioners of Fire District #2 are hereby authorized to enter into a contract with the Monmouth Junction Volunteer Fire Department.

(2) That the expenditures for the above services be charged to the account herein prepared for payment of funds to the Monmouth Junction Volunteer Fire Department as the primary fire protection of Fire District #2.

(3) Notice that an award of contract authorized shall be published in the South Brunswick Post newspaper as required by law within 10 days of its passage.

  
\_\_\_\_\_  
Roger S. Potts / Secretary

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 15-05

Authorizing Appointment of Official First Aid Squad

WHEREAS, there exists a need for first aid services for the members of the Monmouth Junction Fire Department while engaged in fire fighting service to the residents of Fire District No. 2 South Brunswick Township, Middlesex County; and,

WHEREAS, funds are available or will be available for the purpose of obtaining such service; and,

WHEREAS, the Local Public Contract Law N.J.S.A. 40A11-1 et seq , require that a resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised; and,

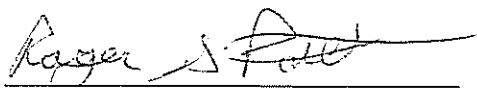
NOW THEREFORE be it RESOLVED on this 43rd day of March, 2015 by the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex, as follows.

(1) The Monmouth Junction First Aid Squad is hereby appointed as the attending first aid squad for the Board to serve for a term of one year or until the re-organization meeting of the Board of Fire Commissioners following the annual election.

(2) The Commissioners of Fire District #2 are hereby authorized to enter into a contract with the Monmouth Junction First Aid Squad.

(3) This appointment is made without competitive bidding as a service under the provisions of the Local Public Contracts Law because the service to be rendered or performed are by persons authorized by law to practice a recognized service and whose practices are regulated by law and such services are of a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

(4) Notice of award of contract authorized hereby shall be published in the South Brunswick Post within 10 days of passage.



Roger S. Potts / Secretary

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution #15-06

Authorizing Approval and Payment of Claims

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WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the commissioners, at their reorganization meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

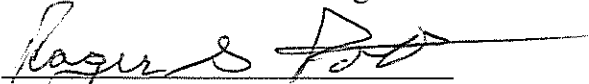
WHEREAS, Subchapter 4, Section 5:31-4.1 (f) provides that the Commissioners shall by resolution passed, by not less than the majority of the full membership, further designate the manner and time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE, be it RESOLVED on this 3rd day of March, 2015 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) The checks as issued by the Commissioners for payment of claims shall be signed by the Chairman, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

(2) The manner in which and the time in which compensation for services rendered by the employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The commissioner's salaries shall be paid as determined by the Commissioners.

I hereby certify that the foregoing is a copy of a resolution adopted by the Board of Fire Commissioners at a meeting held on March 3, 2015.

  
Roger S. Potts / Secretary

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution #15-07

Authorizing the Appointment of Attorney  
For the 2015- 2016 Year

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WHEREAS, there exist a continuing need for legal services to be provided to the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year 2015- 2016; and,

WHEREAS, the anticipated term of this contract is for the year 2015-2016; and

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without competitive bidding where the nature of said contract is in the form of a professional service; and,

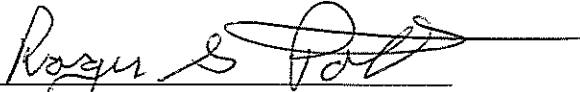
WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Contract Law, N.J.S.A. 40A:11-5(1)(i), provides that a notice of award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, BE IT RESOLVED by the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex,

(1) Richard M. Braslow, Esq., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made part hereof.

(2) This resolution and notice of award shall be available for public inspection.

  
Roger S. Potts / Secretary

**BUSINESS ENTITY DISCLOSURE CERTIFICATION**

FOR NON-FAIR AND OPEN CONTRACTS

Required Pursuant to N.J.S.A. 19:44A-20.8

**South Brunswick Fire District No. 2**

**Part I - Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the Law Office of Richard M. Braslow has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding March, 2015 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of South Brunswick Fire District No. 2 as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Any individuals including Commissioners relating to the Fire District	
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**Part II - Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

**Check the box that represents the type of business entity:**

- Partnership       Corporation       Sole Proprietorship       Subchapter S Corporation  
 Limited Partnership       Limited Liability Corporation       Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Richard M. Braslow	516 Fielders Lane, Toms River, NJ 08755

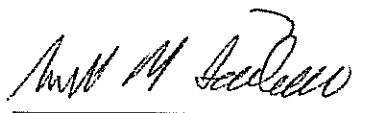
**Part III - Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or in part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Law Office of Richard M. Braslow.

Signed:

Print Name:



Richard M. Braslow

Title: Owner

Date: March 2, 2015



## BUSINESS ENTITY DISCLOSURE CERTIFICATION

### FOR NON-FAIR AND OPEN CONTRACTS

Required Pursuant to N.J.S.A. 19:44A-20.8

### South Brunswick Fire District No. 2

The following is statutory text related to the terms and citations used in the Business Entity Disclosure Certification form.

#### **“Local Unit Pay-To-Play Law” (P.L. 2004, c.19, as amended by P.L. 2005, c.51)**

##### **19:44A-20.6 Certain contributions deemed as contributions by business entity.**

5. When a business entity is a natural person, a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity. When a business entity is other than a natural person, a contribution by any person or other business entity having an interest therein shall be deemed to be a contribution by the business entity.

##### **19:44A-20.7 Definitions relative to certain campaign contributions.**

6. As used in sections 2 through 12 of this act:

“business entity” means any natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of this State or of any other state or foreign jurisdiction;

“interest” means the ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit, as appropriate;

##### **Temporary and Executing**

12. Nothing contained in this act shall be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during the one-year period immediately preceding the effective date of this act.

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#### **The New Jersey Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1 et seq.)**

**19:44A-3 Definitions.** In pertinent part...

p. The term "political party committee" means the State committee of a political party, as organized pursuant to R.S.19:5-4, any county committee of a political party, as organized pursuant to R.S.19:5-3, or any municipal committee of a political party, as organized pursuant to R.S.19:5-2.

q. The term "candidate committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) for the purpose of receiving contributions and making expenditures.

r. the term "joint candidates committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) by at least two candidates for the same elective public offices in the same election in a legislative district, county, municipality or school district, but not more candidates than the total number of the same elective public offices to be filled in that election, for the purpose of receiving contributions and making expenditures. For the purpose of this subsection: ...; the offices of member of the board of chosen freeholders and county executive shall be deemed to be the same elective public offices in a county; and the offices of mayor and member of the municipal governing body shall be deemed to be the same elective public offices in a municipality.

##### **19:44A-8 and 16 Contributions, expenditures, reports, requirements.**

*While the provisions of this section are too extensive to reprint here, the following is deemed to be the pertinent part affecting amounts of contributions:*

“The \$300 limit established in this subsection shall remain as stated in this subsection without further adjustment by the commission in the manner prescribed by section 22 of P.L.1993, c.65 (C.19:44A-7.2).

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution #15-08

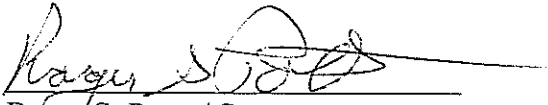
Designation of Official Newspapers for  
Publications for the 2015-2016 Year

WHEREAS, the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2015-2016 year

NOW THEREFORE be it RESOLVED on this 3rd day of March, 2015 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2015-2016 year pursuant to New Jersey statutes shall be the SOUTH BRUNSWICK POST and or the HOME NEWS/ TRIBUNE unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

  
Roger S. Potts / Secretary

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 15-09

Adoption of Cash Management Plan

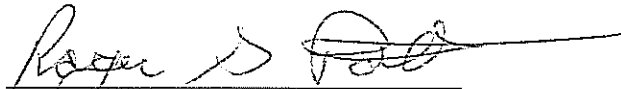
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WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and a fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5;31-3 (a) provides that the governing body shall, by resolution pass by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE be it RESOLVED on this 3rd day of March, 2015 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be the State of New Jersey Cash Management Fund and/or P.N.C. Bank and/or T.D. Bank.

  
\_\_\_\_\_  
Roger S. Potts / Secretary

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution #15-10

Authorizing Regular Meeting Schedule  
for the 2015-2016 Year

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WHEREAS, Public Law 1975, Chapter 231, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of inspection, a schedule of the regular meetings of such public body to be held during the year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice of revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE be it RESOLVED on this 3rd day of March, 2015 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows;

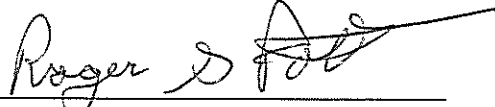
(1) All regular meeting of the Commissioners shall take place at 7:00 P.M. on the following dates at the Monmouth Junction Fire Station, 573 Ridge Road, Monmouth Junction

Monday	April	20, 2015
Monday	May	18, 2015
Monday	June	15, 2015
Monday	July	20, 2015
Monday	Aug	17, 2015
Monday	Sept	21, 2015
Monday	Oct	19, 2015
Monday	Nov	16, 2015
Monday	Dec	07, 2015
Monday	Dec	21, 2015
Tuesday	Jan	19, 2016
Tuesday	Feb	16, 2016
Tuesday	March	01, 2016
Monday	March	21, 2016

(2) All executive workshop meetings of the Commissioners will take place in the meeting room of the Commissioners at the aforesaid location at 7:00 P.M. prior to the regular meetings which are scheduled above.

(3) A summary of this resolution shall be mailed to the South Brunswick Post and the Home News / Tribune.

(4) A certified copy of this resolution shall be posted on the official bulletin board of the Township of South Brunswick, and shall be posted on the official bulletin board of the Commissioners, and shall also be kept on file by the Municipal Clerk for the purpose of public inspection.

A handwritten signature in cursive script, appearing to read "Roger S. Potts", with a long horizontal line extending to the right from the end of the signature.

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Roger S. Potts / Secretary

THE COMMISSIONERS OF FIRE DISTRICT #.2  
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution #15-11

Authorizing Annual Salary for Members of the Board of Fire Commissioners

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WHEREAS, the position of Fire Commissioner has been created by the formation of Fire Districts by the Township Committee of the Township of South Brunswick; and

WHEREAS, New Jersey State statutes allow for the compensation for the position of an elected Fire Commissioner; and

WHEREAS, the appropriate funding has been set forth in the year 2015 Fire District budget; and

WHEREAS, the commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex, are desirous of setting the annual stipend of members of the Board of Fire Commissioners,

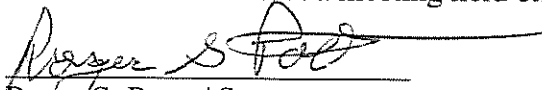
NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No.2 in the Township of South Brunswick as follows;

- (1) That the persons holding the below listed offices be compensated at the rates so prescribed as follows.

CHAIRMAN	\$2,475.00 + \$400.00	= \$2,875.00
TREASURER	\$2,475.00 + \$3,625.00	= \$6,100.00
SECRETARY	\$2,475.00 + \$875.00	= \$3,350.00
COMMISSIONER	\$2,475.00 x 2	= \$4,950.00

- (2) Each member of the board of fire commissioners shall receive as compensation such amounts as the board shall fix subject to review by the governing body wherein the fire district is located.
- (3) This rate of compensation shall be deemed approved upon adoption of this resolution.
- (4) This rate of compensation is contingent upon the appropriate funds being available relative to the 2015 budget.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Fire Commissioners, at a meeting held on March 3, 2015

  
Roger S. Potts / Secretary

THE COMMISSIONERS OF FIRE DISTRICT NO.2  
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 15-12

Designating Surety Bonding for Commissioners

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WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, subchapter 6, section 5;31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and,

WHEREAS, the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, deem it necessary to provide bonding for the Treasurer and all other Commissioners of said district as the Treasurer is responsible for the handling of funds for the district

NOW THEREFORE be it RESOLVED on this 3rd day of March 2015 by the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) That each member of the Board of Fire Commissioners shall be bonded in an amount of approximately \$1,000,000.00 dollars for the period from March 3, 2015 thru March 2, 2016

  
Roger S. Potts / Secretary

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF SOUTH BRUNSWICK

RESOLUTION 15-13

Authorizing Appointment of Auditor  
2015-2016 Year

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WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, concerning various responsibilities undertaken by the Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2015-2016 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11 -5(1)(a)(i), provides that a notice of award of said contract be published in a newspaper, said advertisement stating the nature, duration and of the amount of the contract.

NOW THEREFORE, be it RESOLVED on this 3rd day of March 2015 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) The firm of John J. Maley is hereby appointed to provide auditing services to the Commissioners for the assistance in preparation of the year 2016 budget and for the establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and the State of New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.



Roger S. Potts / Secretary



THE COMMISSIONERS OF FIRE DISTRICT No.2 IN THE TOWNSHIP  
OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX

RESOLUTION # 15-14

AUTHORIZING AWARD OF CONTRACT RELATIVE TO PROPERTY  
MAINTENANCE AT STATIONS 20 and 21

WHEREAS, it is necessary to provide property maintenance at Stations 20 and 21: and

WHEREAS, proposals have been secured concerning the providing of these services: and

WHEREAS, ALAN LANDSCAPING has provided those services in the past year and desires no increase in unit costs: and

WHEREAS, the Fire District has determined it is appropriate to award a contract to Alan Landscaping.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows.

(1) An award of contract is hereby made to Alan Landscaping for the providing of services referenced pursuant to the proposal submitted.

I hereby certify the foregoing is a copy of a resolution passed by the Fire Commissioners of Fire District # 2 South Brunswick Township at a meeting held on the 3<sup>rd</sup> day of March 2015.



Roger S. Potts / Secretary

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution #15-15

Authorizing Award of Contract Relative to the Purchase  
And Installation of Hurst Rescue Equipment

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WHEREAS, A special meeting was held on December 1, 2014 and voter approval was obtained for the purchase of HURST RESCUE EQUIPMENT, and

WHEREAS, at the Fire District election held on February 21, 2015 the Budget for Fire District #2 was approved by the residents of Fire District #2, and

Whereas, the District Coordinator has solicited a quotation for the equipment, and

WHEREAS, T.A.S.C. FIRE APPARATUS has submitted a quotation under NEW JERSEY STATE CONTRACT #A80968 and,

WHEREAS, the Commissioners of Fire District # 2 South Brunswick Township have determined it appropriate to award a contract to T.A.S.C. FIRE APPARATUS, INC.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District #2 South Brunswick Township, County of Middlesex, as follows:

- (1) An award of contract is hereby made to TASC FIRE APPARATUS INC. for the Purchase and Installation of HURST RESCUE EQUIPMENT as described in the attached QUOTATION for a total cost of \$53,328.75.

I do hereby certify that the foregoing is a copy of a resolution passed by the Commissioners of Fire District No. 2 at a public meeting held on March 3, 2015.

  
\_\_\_\_\_  
Roger S. Potts / Secretary

	YEA	NAY
R. POTTS	✓	
C. SMITH	✓	
T. YOUNG	✓	
D. WOLFE	✓	
C. SPAHR	✓	

QUOTATION

COMPANY: Monmouth Junction FC

TO: Scott Smith

DATE: 2/20/15

FROM: **Cindy Cestone**  
**TASC FIRE APPARATUS, INC.**

PO Box 86  
949 Adelphia-Farmingdale Road  
Suite #2B  
Adelphia, NJ 07710  
tascfire@verizon.net  
732-431-1515 phone  
732-431-1551 fax

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#275720000 Hurst HP P650G-ES Gas Simo with Electric  
Start w/Streamlines 1 *ct* \$ **8958.50 EACH**

#271014000 Hurst HP SP310 Spreader w/Streamline  
1 *ct* \$ **7861.25 EACH**

#272050000 Hurst HP S511 Cutter w/Streamline  
1 *ct* \$ **6650.00 EACH**

#274040000 Hurst HP R420 Ram w/Streamline  
2 *ct* \$ **4655.00 EACH**  
~~\$ 4655.00~~

#274060000 Hurst HP R424 Ram w/Streamline  
2 *ct* \$ **4845.00 EACH**  
~~\$ 4845.00~~

**NEW JERSEY STATE CONTRACT #A80968**

QUOTATION

COMPANY: Monmouth Junction Fire

DATE: 2/28/15

To: Scott

FROM: Will Ihrig

**TASC FIRE APPARATUS, INC.**

PO Box 86

949 Adelphia-Farmingdale Road Suite #2B

Adelphia, NJ 07710

[tascfire@verizon.net](mailto:tascfire@verizon.net)

732-431-1515 phone

732-431-1551 fax

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Remove old power unit, 2 reels and hoses.

Install (2) new 10,000psi reels, supply hoses, and power unit.

Fill with oil, test run, pressure test.

2 Reels w/ hoses, Hoses, Electrical, Oil, Parts and Labor      \$  
**10,859.00**

**\*Quote good for 30 days\***

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF SOUTH BRUNSWICK

NOTICE OF AWARDS OF CONTRACTS

PLEASE TAKE NOTICE that the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex have awarded the following contracts for professional services pursuant to New Jersey statutory law:

AWARDED TO: Monmouth Junction Volunteer Fire Department  
SERVICES: Fire Service Coverage  
DURATION: One Year  
COST: \$35,000.00 for calendar year 2015 as per contract

AWARDED TO: Monmouth Junction First Aid Squad  
SERVICES: First Aid Coverage at Alarms  
DURATION: One Year  
COST: \$10,800.00 for calendar year 2015 as per contract


AWARDED TO: Richard M. Braslow Esq.  
SERVICES: Legal  
DURATION: One Year  
COST: \$160.00 per hour for calendar year 2015 as per contract

AWARDED TO: John J. Maley, Jr.  
SERVICES: Auditor  
DURATION: One Year  
COST: \$125.00 per hour for calendar year 2015 as per contract

AWARDED TO: Volunteer Firemans Insurance Services (VFIS)  
SERVICES: Insurance Coverage  
DURATION: One Year  
COST: \$71,000.00

AWARDED TO: Access Health Systems  
SERVICES: Physical Examinations for Firefighters  
DURATION: One Year  
COST: Based on number of physicals (approx. \$15,000.00)

AWARDED TO: Alan Landscaping  
SERVICES: Property Maintenance for Stations 20 & 21  
DURATION: One Year  
COST: Approximately \$10,000.00

  
Roger S. Potts / Secretary